



<b>Project Title</b>	Mainstreaming Migration in National Development Strategies
<b>UNDAF 2007-11 Outcome 5:</b>	By 2011, increased capacity of government and targeted communities to attain a more peaceful, secure and just society
<b>Expected CPAP 2007-11 Outcome(s):</b>	i) Improved governance and enhanced sectoral and inter-sectoral response to social injustice, instability and insecurity;
<b>Expected CPAP 2007-11 Output(s):</b>	5.1.3 Improved capacity of government in programming, planning, implementation and monitoring and evaluation;
<b>Implementing Partner:</b>	Planning Institute of Jamaica

**Brief description**


This project supports the objective of the Government of Jamaica (GOJ) to develop a National Policy and Plan of Action on International Migration and Development (PIMD) for implementation by the relevant government agencies, private sectors and non-governmental organizations. Jamaica has been selected as one of the pilot countries for this project in light of the developments made by the GOJ to undertake this initiative. The support from the Global Migration Group (GMG) is geared towards mainstreaming the PIMD into the National Development Plan through coherent action and monitoring by the UN Country Team in Jamaica.

Programme Period:	2007-2011
Key Result Area (Strategic Plan):	2.1/2.2
Atlas Award ID:	_____
Start date:	1 May 2011
End Date	31 Dec. 2012
PAC Meeting Date	7, April 2011
Management Arrangements	NIM

2011 AWP budget:	53,000
Total resources required	155,000
Total allocated resources:	155,000
• Regular	5,000
• Other:	
○ Donor	150,000
○ Government	_____
Unfunded budget:	_____
In-kind Contributions	_____

Agreed by   
Planning Institute of Jamaica

Agreed by:   
Ministry of Foreign Affairs and Foreign Trade

Agreed by:  5 May 2011  
United National Development Programme Jamaica (UNDP)

## **BACKGROUND AND JUSTIFICATION**

International migration has been an integral part of the historical and contemporary experience of most Jamaicans and is an established feature of the demographic landscape. Jamaica, like many countries worldwide, has been very active in the debate on migration and development within the context of the Global Forum on Migration and Development and the UN High-Level Dialogue on Migration and Development. One of the most pressing challenges is the need for the integration of international migration into policies, plans and programmes at the national and sub-national levels. The Government is currently embarking on a process for the development of a National Policy and Plan of Action on International Migration and Development but the understanding, awareness and importance of how this should be accomplished are not at the level required among the major partners, both in and outside of government.

There has been over the years, a general lack of a coherent and coordinated approach to addressing the issue. There are several agencies of the government responsible for different aspects of migration and a systematic approach for addressing all the issues and the potential development impacts is required. Vision 2030 Jamaica, the National Development Plan, has recognized the need for a coordinated and integrated approach.

While there has been a tradition of collecting information on migrants from Jamaica to the main countries of destination, there has been an overall weakness in the quality of national statistics on both emigration and immigration. There is a great need to develop systems within the respective agencies of government to adequately collect and disseminate pertinent data on the characteristics and nature of migrants. This will greatly improve the government's capacity to analyze and explore in greater detail the development impacts based on the movements and trends being observed. Notwithstanding, the data collected on international migration has been useful in analysing and developing relevant projects to address some issues faced by migrants.

Over the years, there has been increasing recognition of the need to develop inter-institutional policy, coordination, partnership and capacity. The development of the Policy and Plan of Action and corresponding implementation of same should result in more effective mainstreaming of migration in national development strategies, plans and programmes.

## **STRATEGY**

The Government of Jamaica has given approval to the Planning Institute of Jamaica (PIOJ) to develop a comprehensive Policy on Plan of Action on International Migration and Development. Financial and technical support has been committed by both the International Organization for Migration (IOM) and UNFPA for the development of the Policy and Plan of Action. Jamaica will be the first country in the

Caribbean region to undertake the development of a Policy of this nature which can be used as a best practice for other countries.

The support from the Swiss Development Corporation, through the GMG, under this project, will strengthen capacity and development and complement that of the International Organisation for Migration (IOM) and the European Union (EU) towards the following goals:

- preparation of a comprehensive situation analysis on the migration and development nexus and examine its impacts on development in Jamaica
- national workshops for the review of the situation and identification of the relevant areas for policy response
- finalisation of the policy and plan of action. The final output of the project will be a policy document on international migration and development and a plan of action.
- A second national workshop will be convened to review and finalise the policy and plan of action for its implementation.
- Development of a Migration Profile
- Capacity building, particularly in the area of data collection and management.

The Project is to be implemented over a 20-month period beginning May 1, 2011 and ending December 31, 2012. An integrated workplan has been devised to illustrate the work flow and the link between the various projects. The project Work Plan below outlines activities related specifically to:

- Support for the development of the National Policy and Plan of Action
- Technical support provided to the sub-committees of the National Working Group
- Implementation Planning
- Capacity Development

The substantive work to be undertaken at this time is:

- (i) strengthening the national technical capacity to better appreciate and understand the inter-linkages and development impacts of international migration on national development strategies and the instruments and mechanisms for facilitating integration of migration into development policy and planning;
- (ii) providing technical support to the policy development process; and
- (iii) providing technical support for improving the data collection and monitoring and evaluation systems for international migration and development in Jamaica.

The implementation of the project will be the responsibility of the Planning Institute of Jamaica (PIOJ) with the technical advice and support from UNDP, IOM, UNFPA, UNICEF and other development partners. The project will be managed by the Migration Policy Project Unit under the Population and Health Unit of the Social Policy, Planning and Research Division of the PIOJ.

This project is built on continuous stakeholder consultation, particularly through the NWGIMD, the sub-committees (to be established), regional and national consultations. Civil society both locally and in the Diaspora will also be included in the process. At the Jamaica Diaspora Convention from June 15-17, 2011, partnership and engagement of the Diaspora in achieving Vision 2030 Jamaica and in particular migration development will be addressed. One of the outcomes of this consultation will be to identify mechanisms for sharing and garnering feedback from the Diaspora on the Policy and Plan of Action and their full involvement in the formulation process.

Consultations will also be held with legislators and political representatives, as all Ministries, Departments and Agencies have a stake in the development of this Policy and Plan of Action. It is a requirement of Cabinet that updates on the progress of the project and its outcomes to be presented and discussed with Ministers of Government including the Parliamentary Opposition.

The Communication Strategy to be employed by the Migration Policy Project Unit to disseminate information and results on the project includes the following activity by both PIOJ and the supporting donor agencies:

- Media briefings and appearances,
- Preparation of publicity materials,
- "Town hall" style consultations across the island,
- Participation in events of stakeholder agencies including Vision 2030 Jamaica, and
- Website communication e.g. posting items on the "Migration4Development" community of practice

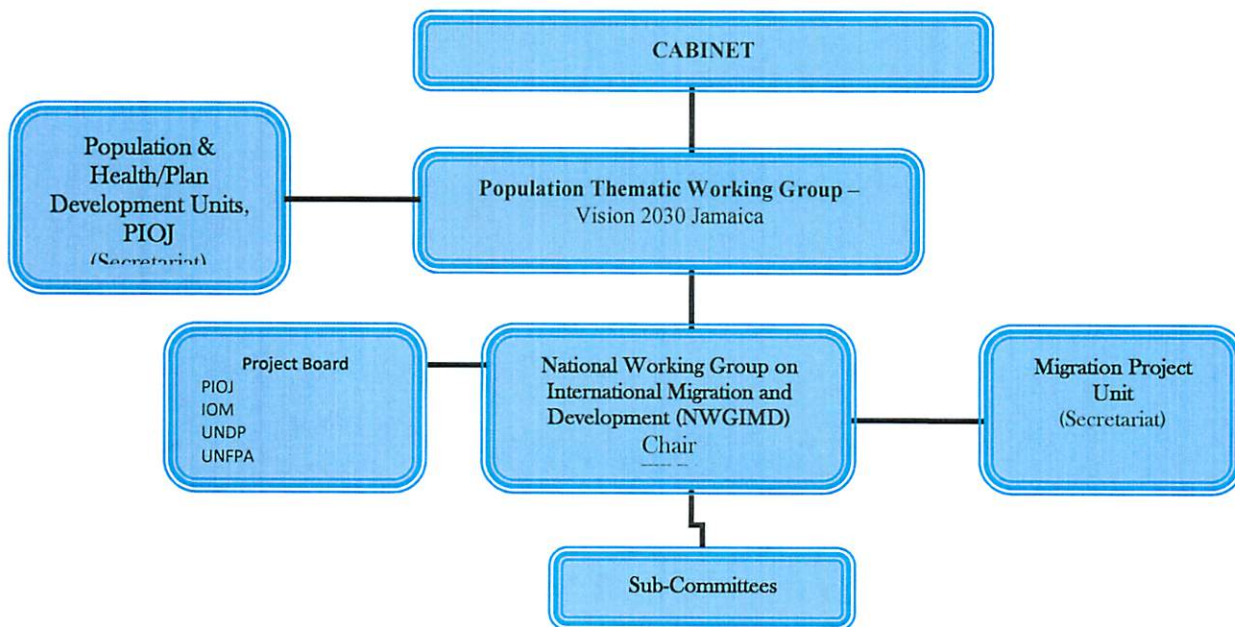
#### **BENEFICIARIES**

The direct beneficiaries of this project include:

- Planning Institute of Jamaica (PIOJ);
- Ministries of:
  - National Security;
  - Justice;
  - Labour & Social Security;
  - Foreign Affairs and Foreign Trade;
  - Industry & Commerce ;
  - Education;
  - Health.
- Bank of Jamaica;
- civil society diaspora organisations;
- The private sector, including financial institutions

- the Jamaican Diaspora;
- returning Jamaicans including qualified professionals, pensioners, forced repatriated Jamaicans;
- Intra-Caribbean-CARICOM migration movements;
- immigrants to Jamaica;
- undocumented or irregular migrants in Jamaica; and
- persons entering/leaving the country for other reasons such as business, tourism, study, conferences, etc.

## GOVERNANCE AND MANAGEMENT ARRANGEMENTS



The Planning Institute of Jamaica is the implementing agency providing overall supervision and monitoring of the implementation for this project with the technical support and advice from the IOM, UNDP, and UNFPA.

The Migration Policy Project Unit will undertake the day-to-day management of the Project and report to the Director of the Social Policy Planning and Research Division who will provide overall supervision with monthly and quarterly reports submitted to the IOM and UNDP. The structure for managing the overall coordination and implementation of the various components of the project will therefore reflect the multi-agency nature of the project.

The following infrastructure will facilitate the management and coordination of the implementation of the project.

**1. Population Thematic Working Group – Vision 2030 Jamaica**

The Population Thematic Working Group (Pop-TWG) is the main mechanism for coordinating and monitoring activities relating to the Population component of National Outcome Healthy and Stable Population under Vision 2030 Jamaica the National Development Plan (NDP) and successive Medium Term Socio-Economic Policy Frameworks (MTFs) under which international migration and development falls. Membership constitutes a cross-section of heads of stakeholder agencies with technical interest in and knowledge of population issues including relevant government ministries, departments and agencies, private sector bodies, academia, civil society, key individuals (persons with individual expertise and involvement in the area) and international development partners.

The PIOJ is the National Focal Point for Vision 2030 Jamaica and will provide technical and administrative support to the Pop-TWG through a Technical Secretariat (Population & Health and the Plan Development Units).

**2. National Working Group on International Migration and Development (NWGIMD)**

The National Working Group on International Migration and Development (NWGIMD) is an inter-agency group with responsibility for ensuring the formulation and implementation of an international migration and development policy and plan of action for Jamaica. The NWGIMD is co-chaired by the PIOJ and the Minister of State in the Ministry of Foreign Affairs and Foreign Trade, Senator Marlene Malahoo-Forte. The Working Group comprises technical experts and policy analysts from Ministries, Agencies and Departments; Academia; Private Sector; Non-Governmental organizations; and interest groups in the field of migration and development. This Working Group is responsible for reviewing aspects of the project including management, implementation and evaluation. Secretariat services will be provided by the Migration Project Unit.

**3. Sub-committees of the NWGIMD**

The sub-committees of the NWGIMD will be responsible for compiling reports, documents and outlining goals, outcomes, strategies and actions for the respective sub-themes of international migration and development. Sub-committees will be established at the completion of the comprehensive Situation Analysis. Each sub-committee will focus on a critical sub-theme of the migration policy.

The Chair of the sub-committees will be nominated by the group and will meet on a monthly basis or as may be determined. These sub-committees will report directly to the NWGIMD. Secretariat services will be provided by the Migration Project Unit.

#### **4. Project Board**

The Project Board for the GMG-supported project will be a sub-committee of the NWGIMD, and will provide overall oversight for the Project work, supported by the donor agencies. This sub-committee comprises: PIOJ, IOM, UNDP and UNFPA. The Project Board will be responsible for quality assurance and proper management of the Project.

The Board will undertake the following:

- a. Review and finalization of Annual and Quarterly Work Plans
- b. Review and sign off on all deliverables of the project
- c. Authorize the start of each activity/component of the project
- d. Ensure the required resources are committed
- e. Resolve all issues relating to the Project
- f. Approve the responsibilities of the Migration Project Unit relating to the specific project.

#### **MANAGEMENT OF FINANCIAL RESOURCES**

Management of financial inputs will be carried out in accordance with UNDP financial rules and regulations for nationally implemented projects.

#### **MONITORING AND EVALUATION**

In accordance with established UNDP procedures, successful implementation of this project will be measured through assessment of project deliverables based on quality, within the specified timeline and budget. This will also include quality of the project management process and satisfaction of the project stakeholders' expectations. A monitoring and evaluation framework will be developed by the Project Board and forwarded to the NWGIMD for its input.

Quarterly, annual and final Reports will be prepared by the project team in the Migration Policy Project Unit and submitted through the Project Board to UNDP, Government, and major stakeholders to reflect progress achieved in meeting the project's Annual Work Plan and assess performance of the project vis-a-vis intended outputs and partnership work.

The indicators to measure output achievement are indicated in the Annual Work Plan (see below).



The format of the progress reports includes:

- An analysis of project performance over the reporting period, including outputs produced;
- The constraints experienced in the progress towards results and the reasons for these;
- Lessons learned;
- Clear recommendations for future orientation in addressing key problems.

Quarterly disbursement reports and annual consolidated financial reports will also be prepared. The latter will be audited by an independent auditor and made available to the UNDP, in accordance with UNDP rules and regulations.

#### **LEGAL CONTEXT**

This Programme document shall be the instrument referred to as such in Article 1 of the Standard Basic Agreement (SBA) between the Government of Jamaica and the United Nations Development Programme of 12 July 1993.

Equipment purchased from programme funds from the moment of acquisition shall be the property of the programme.

The following types of revisions may be made to this Programme document with the signature of the UNDP Resident Representative only, provided that she/he is assured that the other of directly concerned parties have no objections to the proposed changes:

- (a) Revisions in, or additions to, the document which do not involve significant changes in the immediate objectives, outputs or activities of the programme, but are caused by the re-arrangement of inputs already agreed to or by increases in costs due to inflation, and
- (b) Mandatory annual revisions which re-phase the delivery of agreed inputs, or which increase experts and other costs due to inflation or take into account agency expenditure flexibility.

## Annual Work Plan

Year: 2011

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount
<b>Output 1: Development of National Policy and Plan of Action</b> <i>Baseline:</i> No National Policy on International Migration <i>Indicators:</i> <ul style="list-style-type: none"> <li>- Availability of support for project administration</li> <li>- Frequency of meetings of Project Board</li> <li>- Production of policy</li> <li>- Production of Plan of Action</li> </ul> <i>Targets:</i> <ul style="list-style-type: none"> <li>- Project Associate recruited and supporting project manager</li> <li>- Project Board meets quarterly</li> <li>- National policy in international migration produced</li> <li>- Plan of action produced</li> <li>- Policy integrated in national development plan</li> </ul>	<b>Activity Result 1:</b> <b>Effective work planning and production of reports:</b>  Action 1.1: Recruit and contract Project Associate  Action 1.2: Appoint sub-committee of National Working Group on International Migration and Development as Project Board  Action 1.3 Quarterly meetings of project board		X			Migration Project Unit PIOJ (MPU)	UNDP	Service contract – individual	6,000
		X	X	X				Communications	3,000
	<b>Activity Result 2:</b> <b>Stakeholders sensitised to project activities</b>  Action 2.1: Official public launch of project  Action 2.2: Inaugural meeting of National Working Group on International Migration & Development		X			MPU	UNDP	Training/ workshops/ conferences	5,000

	<b>Activity result 3</b> <b>Development of Situation Analysis, including legal review of current policies.</b>		X			MPU	UNDP	Local consultants	13,000
	Action 3.1: Recruit and contract consultant Action 3.2 conduct consultancy Action 3.3 produce report Action 3.4 review by NWGIMD Action 3.5 national consultation on situation analysis			X					Travel
	<b>Activity Result 4:</b> <b>Development of the National Policy</b>				X	MPU	UNDP		5,000
	Action 4.1 Recruit & contract consultant								

<p><b>Output 2: Development of International Migration Sub Policies</b>  <i>Baseline: Absence of thematic policies relating to international migration</i></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of thematic sub-committees of NWGIMD established</li> <li>- # of Technical reports produced by sub-committees of NWGIMD</li> <li>- # of sub-policies produced by NWGIMD</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 11 sub-committees of NWGIMD established</li> <li>- 11 technical reports produced by sub-committees of NWGIMD</li> <li>- 11 sub-policies produced by NWGIMD</li> </ul>	<p><b>Activity Result 1:</b></p> <p>Development of sub-theme reports for use by NWGIMD</p> <p>Action 1: Define the sub-committees and prepare TORs  Action 2: Recruit international technical experts  Action 3: Technical reports from sub-committees provided to NWGIMD</p>		X	X	X	MPU	UNDP	International consultants  Travel	20,000  500
<b>TOTAL</b>									<b>53,000</b>

Year: 2012

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount
<b>Output 1: Development of National Policy and Plan of Action</b> <i>Baseline:</i> No National Policy on International Migration <i>Indicators:</i> - Availability of support for project administration - Frequency of meetings of Project Board - Production of policy - Production of Plan of Action  <i>Targets:</i> - <i>Project Associate recruited and supporting project manager</i> - <i>Project Board meets quarterly</i> - <i>National policy in international migration produced</i> - <i>Plan of action produced</i> - <i>Policy integrated in national development plan</i>	<b>Activity Result 1</b> <b>Effective work planning and production of reports:</b>  Action 1.1: Quarterly meetings of project board	X	X	X	X	MPU	UNDP	Service contract individual Communications	11,500 3,000
	<b>Activity Result 2:</b> <b>Development of the National Policy</b>  Action 2.1 Conduct consultancy Action 2.2 produce reports Action 2.3 review by NWGIMD Action 2.4 Public consultation in Kingston Action 2.5 Public consultation in Montego Bay Action 2.6 Submission to Cabinet	X X	X X X X			MPU	UNDP	Training/ workshops/ conferences  Travel	10,500 2,500

<p><b>Output 2: Development of International Migration Sub Policies</b>  <i>Baseline: Absence of thematic policies relating to international migration</i>  <b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of thematic sub-committees of NWGIMD established</li> <li>- # of Technical reports produced by sub-committees of NWGIMD</li> <li>- # of sub-policies produced by sub-committees</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 11 sub-committees of NWGIMD established</li> <li>- 11 technical reports produced by sub-committees of NWGIMD</li> <li>- 11 sub-policies produced by sub-committees</li> </ul>	<p><b>Activity Result 1: Development of sub-theme reports for use by NWGIMD</b></p> <p>Action 1.1: Technical reports from sub-committees reviewed by NWGIMD  Action 1.2: Technical reports Approved as sub-policies of IM policy</p>					MPU	UNDP	International Consultants Travel	19,000
<p><b>Output 3: Development of Implementation Plan</b>  <i>Baseline: No plan to support MDA implementation of national policy on international migration</i>  <b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- Consultancy for the development of implementation plan</li> <li>- Consultation with MDAs on implementation plan</li> </ul>	<p><b>Activity Result 2 Consultant to develop an Implementation Plan</b></p> <p>Action 2.1 Engage consultant  Action 2.2 Draft implementation plan  Action 2.3 Consult with stakeholder MDAs  Action 2.4 Submit implementation plan for approval by NWGIMD</p>	X	X			MPU		Local consultant	20,000

<ul style="list-style-type: none"> <li>- Production of implementation plan</li> <li>- Development of M &amp; E plan</li> <li>- Measurement of indicators under national M&amp;E mechanism</li> </ul> <p><i>Targets:</i></p> <ul style="list-style-type: none"> <li>- Consultancy conducted to develop implementation plan</li> <li>- All targeted MDAs consulted on draft implementation plan</li> <li>- Implementation plan produced</li> <li>- M &amp; E plan developed</li> <li>- Measurement of migration policy indicators through Jamstats</li> </ul>	<p><b>Activity Result 3 :</b>  <b>Measurement of IM policy indicators through national mechanism</b></p> <p>Action 3.1 Engagement of consultant  Action 3.2 Development of Monitoring and Evaluation Instrument  Action 3.3 Integration of M &amp; E instrument into Jamstats</p>			X		MPU	UNDP	Consultant	20,000
<p><b>Output 4: Capacity of MDAs to implement national policy on international migration developed</b></p> <p><i>Baseline: MDAs have limited capacity to implement migration policy coherently</i></p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <li>- # of selected MDAs whose capacity to implement IM policy have been assessed</li> </ul> <p><i>Targets:</i></p> <ul style="list-style-type: none"> <li>- Capacity assessment of</li> </ul> <p><i>Related CP outcome:</i></p>	<p><b>Activity Result 1:</b>  <b>Capacity Development Strategy to implement migration policy</b></p> <p>Action 1. Develop TOR and recruit consultant  Action 2. Capacity Assessment of MDAs to identify the needs and gaps in implementation of Action Plan  Action 3: Formulation of Capacity development strategies  Action 5: Implementation of early components of capacity development strategy</p>	X	X	X		MPU	UNDP		30,000  10,000
<b>TOTAL</b>									<b>126,500</b>

## Annex 1

### Project Title: Mainstreaming Migration in National Development Strategies

<b>1. Subject:</b>	GMG - Mainstreaming Migration and Development Jamaica Project – Local Project Appraisal Committee
<b>2. Date:</b>	Thursday, 7 April 2011
<b>3. Duration:</b>	8:35 - 10:30 a.m.
<b>4. Location:</b>	Conference Room - UNDP Jamaica Brussels and New York [via tele-conferencing]

<b>5. Participants:</b>					
No.	Given Name:	Surname:	Title:	Agency	Contact:
1.	Easton	Williams	Acting Director, Social Policy Planning & Research Division	PIOJ	Easton_Williams@pioj.gov.jm
2.	Toni-Shae	Freckleton	Acting Manager, Population & Health Unit	PIOJ	Toni-Shae_Freckleton@pioj.gov.jm
3.	Chadine	Allen	Project Manager, Migration Policy Project Unit	PIOJ	Chadine_Allen@PIOJ.gov.jm
4.	Andrea	Shepherd Stewart	Manager, Multilateral Technical Cooperation Division	PIOJ	Andrea_stewart@pioj.gov.jm
5.	Keisha	Livermore	Representative	IOM	klibrtmotr@iom.int
6.	Lisa	Bryan Smart	Assistant Director Economic Affairs Department	MFA/FT	Lisa.smart@mfaft.gov.jm
7.	Lars	Lonnback	Senior Migration Policy Officer	IOM	llonback@iom.int
8.	Glen	Smith	National Programme Officer	UNFPA	smith@unfpa.org
9.	Paul	Ladd	Cluster Leader	UNDP	Paul.ladd@undp.org
10.	Luisa	Bernal	Policy Specialist	UNDP	Luisa.bernal@undp.org
11.	Sonia	Gill	Assistant Resident Representative & Governance Advisor	UNDP - Chair	Sonia.gill@undp.org
12.	Noreen	Dayes	Programme Analyst, Governance	UNDP	Noreen.dayes@undp.org

#### **6. Agenda/Objective(s):**

To receive stakeholder approval of draft project document for the implementation of the Jamaica pilot of the GMG-supported Mainstreaming Migration Project

#### **7. Discussion:**

Sonia Gill, Assistant Resident Representative, welcomed the participants and expressed gratitude to GMG for the funding and technical assistance.

Two main issues for discussion:

- i. GMG request for Jamaica to host a Global Migration Group thematic workshop for all the pilot countries
- ii. Mainstreaming Migration Project Draft work plan.



### **Hosting the Global Migration Project Thematic Workshop**

The meeting was informed by the Colleagues from GMG that the event would promote sharing of information among the four (4) pilot countries under the GMG Mainstreaming Migration project.

Keisha Livermore - Representative, IOM requested clarification on whether or not this was the same event as the GMG International Conference on Global Care Workers which Jamaica had already been asked to host later in 2011. The meeting was advised that they were different events.

Easton Williams, Acting Director, PIOJ

A commitment with IMPA Planning Policy development is to have a separate launch of project. However, the time frame is conflicting, proposing something similar integration of Migration The May process will feed into the larger process i.e. the Global Migration Process. The major event can be pushed back in May.

Lars Lonnback: Senior Migration Policy Officer noted that the cost of the thematic workshop would be borne out of additional funding to be supplied by GMG and not from the funds required for the Jamaica pilot. Luisa Bernal Policy Specialist, UNDP, New York noted that it was expected that about one hundred (100) committed to sending detailed information on the additional proposed event and ask the national stakeholders, especially PIOJ to advise whether it would be possible for Jamaica to host the international workshop.

### **Launching of new Project**

In relation to the project, Ms. Bernal enquired about the launch, and whether it could be used as an opportunity to sensitise national stakeholders to the aims and goals of the project. It was noted by the PIOJ and UNDP colleagues that a major event to launch the project was not planned in light of the limited financial support from support. The aim was to target funds at completing the substantive technical work, especially since the entire project had to be completed in the short period of just over 18 months.

Ms. Gill noted that the approach of the entire project was highly consultative, and therefore it was not necessary to rely on the launch to sensitise the stakeholders.

### **Work Plan**

The meeting then addressed the content of the proposed work plan for 2011 and 2012 under the GMG- Mainstreaming Migration Project.

Toni-Shae Freckleton Acting Manager of the Population and Health Unit of PIOJ, and primary focal point for the project, presented the draft work plan which had been discussed among the national stakeholders, and sent to the GMG team by e-mail prior to the teleconference. Ms. Freckleton noted that the project was designed to work in parallel with the other two current migration policy projects, supported by the EU through IOM, IOM directly and UNFPA. She highlighted the four (4) proposed outputs and sought the GMG s views on each.

Ms. Bernal enquired about the integration of the theme of migration into the upcoming UNDAF for the UNCT in Jamaica

Ms Gill reported that the 2012-2016 UNDAF had been drafted and included a specific indicator on migration under Outcome 3. As a result the UNCT would be working together to implement projects and measure progress especially as it relates to vulnerable groups in Jamaica e.g. multi-generational households negatively affected by migration and deportees seeking to reintegrate into Jamaican society.

Ms Livermore responses to another question from Ms. Bernal about how the various projects would work together. She explained that this had required detailed work planning, on which she

had acted as focal point.

Ms. Gill noted that the national stakeholders did not contemplate problems as there were similar work processes among the UN agencies. They had recognized their primary responsibility is to lessen the reporting burden on the implementing partner.

Mr. Williams reiterated that the entire process would be interlinked, since the GMG, 1035 facility and IOM projects are not seen as three separate projects but as integrated elements of the wider programme.

Ms. Livermore explained that she is creating a broader workplan which includes the elements of each of the three projects and this will assist with the co-ordination and oversight of all of the activities

It was noted that noted that the governance structure for the project had yet to be finalized. However, it was proposed that the Project Board should have a close link to the existing forum of the National Working Group on International Migration and Development, as well as the Vision 2030 Thematic Working Group on Population.

Ms. Gill explained that the work planning was to be finalized during the week of April 18<sup>th</sup>, with the expectation that the GMG would be able to review and sign off in time for the kick-off of the project by the first week of May.

The GMG team re-iterated its comfort with the workplan in principle as well as the budget estimate it included

The Jamaica team thanked both the New York and Geneva team pointing out that the meeting was very productive and supportive.

With no other business to discuss the meeting was adjourned at 11:25 a.m.

#### **8. Outcomes/Agreements:**

- (1) The work plan was approved in principle and addition of further detail would take place during a work-planning session involving PIOJ, UNDP and IOM.
- (2) The project would be initiated 1<sup>st</sup> week of May
- (3) The project board would be a committee of the National Working Group on International Migration & Development will
- (4) Agreement by GMG in principle to a budget of approximately \$170,000
- (5) There would be a an overall migration Projects work plan prepared by IOM office in Jamaica
- (6) The GMG - project document to be completed by 20<sup>th</sup>

#### **8. Other Business:**

Ms. Chadine Allen, Project Manager, PIOJ

- Formally introduced to the meeting, noting she was part of the concept note formulation and would be heading the Migration Policy Project Unit at PIOJ (on secondment from IOM).

#### **9. Contact:**

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